

Mt Hawthorn P& C Association Inc.

GENERAL MEETING MINUTES

Harbeck Centre – 7:30pm, Monday, 16 September 2013

Present: *See attendance list*

1. Welcome/Apologies

Tim opened the meeting at 07:35 and welcomed.

Apologies: *Rob Papatde, Alison Hardman, Dan Caddy, Stuart Nahajski, Tania Boylen*

2. Minutes of previous meeting

It was moved by Alex and seconded by Justine that the minutes of the previous meeting be accepted as true and correct.

Carried without dissent

3. Business arising

1. Tim to look at installing the printer in the kitchen
2. Collection of cash at Fair (Commonwealth Bank)

4. Correspondence

In:

Email from Eleni Evangel MLA re: building funding
Aussie Farmers Direct – Fundraising remittance advice

Out:

Letter to Eleni Evangel MLA re: building funding

5. Treasurer's report – Lesley Abraham

Disbursements tabled

Cash Balance

Commonwealth Bank	
Opening Balance	\$79,665
Closing Balance	\$84,560
Bendigo Bank	\$2,000

Income

Election day sausage sizzle	\$1,800
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Expenses

- Dale commented that a first draft of the 'air' grant completed
- Shari has applied for a City of Vincent (event) 'Seeding' grant

6.5 Grounds – Kim Frankowiak

Key points:

- Started work on Nature Path – to be completed this week
- Visit of Waterwise project at Swanbourne
- Looking at running a busy bee to clean up the grounds prior to the Fair

6.6 Fundraising – Helen Davey

Key points:

- Dan Caddy to organise new stubby holders (opposite colours this time) – were big sellers at the election BBQ
- \$1800 expected profit from the election BBQ
- \$909 raised for footy tipping
- Netball BBQ at Mezz raised \$700
- Offer from Mezz for us to run a BBQ on 5th Dec
- Footy day (Kids vs Parents) planned next Sunday

6.7 Canteen – Sarah Wiggett and Celia Hadgraft

Key points:

- Nothing to report

6.8 Communication – Alex Castle

Key points:

- New noticeboards are still being investigated
- Dale asked about getting a group together in Term 4 to discuss how we could improve communications within the School community
- Discussion was had around the use of the website as the primary communication tool

6.9 School Board – Alex Castle

Key points:

- Funding commitment has kept the Board's attention of late
- Next survey will be about Bullying
- Tim asked if for the next P&C meeting the Board could feedback what they saw as the key issues for next year? Eg Funding, Year 6 transitions etc etc

6.10 School Fair – Shari

Key points:

- Report attached

7. Principal's report

Highlights

Athletics Carnival

Planning 2014

We will be reviewing the resourcing of programs and target our funding to maximise outcomes.

We are looking at looking at the following operational areas of the school:

- The timetabling of Education Assistants
- Structures of the school (classroom allocation)
- Funding extra teaching time through the One Line Budget Reserves
- Deputies teaching time

Funding Cuts 2014

LSL levy	\$ 33,000	Expect it will be higher
SSPRA	\$ 7,150	Notification received – 36% decrease
Performance Management	\$ 7,770	
Schools Plus - Anaphylaxis	\$ 55,780	Will lose 1.2 EA FTE funding
Level 3 Teachers	\$ 53,025	5 x 0.1 FTE
EA Mainstream K-2	\$ 46,500	1 FTE loss
	\$203,225	

SIM Program

We are awaiting information from the School of Instrumental Music (SIM) about the possibility of changes to the SIM program, which could have ramifications to instruments offered and the number of students in lessons. Parents will be updated when the school receives information from SIM.

Communications

As part of the schools review, I would like to meet with representatives from the P&C, Liaison Parents and School Board early in Term 4 to seek feedback on how the school is communicating with parents and how processes could be strengthened in 2014.

Facilities

The Campus Planning Committee met with David Muir from the Education Department to discuss the scope of work for the \$1.25 million election commitment. The Committee will receive a report within the month, from Architects Edgar Idle Wade on classroom needs for the future. This will identify potential areas on the campus for future development and highlight the funding commitment did not include teaching facilities.

To maximise use of the funding and ensure the brief to provide an undercover area which will cater for 800 students is met, the committee took the view that a covered area on the Upper Quadrangle, resurfacing existing bitumen areas and possibly reconfiguring the upper play area would provide the best use of the available space.

Grounds

Work on the Bush Garden and “Kiss & Drive” entry began today, with a path, limestone steps and gardens to be established.

Quotes to commence the decking for the Fairy Garden have been received and vary from \$20 000 to \$30 000. A decision will be made this week and hopefully work can commence in the Term 3 Holidays.

The balance of the Lapathon money will go towards establishing a new Long Jump Pit on the oval. The pit will be installed ready for 2014.

Lapathon

Pre-primary students will be rewarded for their fantastic support of the Lapathon with a sausage sizzle at lunchtime on last day of term. The children will have a sausage in a bun and an icy pole and the Year 7 students will join them for games.

Year 7 Transition

Planning for 2014 has been ongoing and will ensure both the Year 6 and 7 cohorts have leadership opportunities and enjoy similar programs such as:

- Student Councillors & Faction Captains
- Different Leadership Shirts
- Combined Camp at Ern Halliday Recreation Centre
- Separate Graduations

An Information Session for parents of Year 5 and 6 students will be held early in Term 4 and will be advertised in the newsletter. The Education Department has also created a Directorate to manage the transition with information for parents on the following link.

<http://det.wa.edu.au/schoolsandyou/redirect?oid=MultiPartArticle-id-12735707>

Surveys

The topic of the Term 3 surveys is "Bullying" with Year 2, Year 4 and Year 6 students completing the survey. Parents and Staff will also be surveyed on this topic.

After School Supervision

The supervision of students using the play equipment and on the campus out of school hours has become an issue. We will be working with the School Board and P&C to establish guidelines for supervision of children during these times and signage which clearly outlines school expectations will be installed.

Reports

Student end of year reports will be hand delivered to students on the last Monday of Term 4, 16 December 2013.

8. General business

8.1 Proposed Recreation Sub-committee

Tim put forward the idea that we could assist the various sporting teams associated with the school with the administration of money (fees, fundraising etc) Eg Netball, Hockey etc

It may stimulate some more volunteerism within the school

Dale said that it would be of benefit from the school's perspective

Would need to draft up some terms of reference – perhaps start as a sub-committee off the Exec initially and if it gets too big, then its own P&C committee.

Tim will ask the Auditor for his thoughts. Dale will talk with Anita Putt.

Anthony suggested that we should get the General Meeting to endorse the idea

Shari suggested that the P&C keep the website up to date with the achievements of the P&C for wider parent communication / information. Many don't see what the P&C achieves.

9. Next meeting: 28th October 2013 (Exec)
18th November 2013 (General)

Meeting closed: 09:20

G. Gleeson

HON SECRETARY

16 September 2013