

SCHOOLS BOARD MEETING Minutes 27 August 2014

Present: Dale Mackesey, Alison Harman, Michael Jenkin, Jane Gillies, Alex Castle, Kimberley Mann, Kaye Ward, Scott Bywaters and Shari McKeown Chair: Michael Jenkin Apologies: Lorena Rock and John Siamos Scribe: Vicki Roberts

1. Welcome & Previous Minutes	1.1 Minutes of Last Meeting: Michael opened the meeting at 1905h. It was moved Alison, seconded Kaye that the Minutes of Board's meeting on 14 May 2014 be accepted as correct.		
Michael	Action: Carried without dissent.		
	 1.2 Corro In: Michael tabled letters from: Sharyn O'Neill – WA Education Awards 		
	1.3 Business Arising from Previous minutes: Nil		
2. Principal's Finance Reports Dale / Alison	2.1 ESC Finance Report: Alison tabled the ESC's latest Financial Report. She explained the Student Centred Funding model which is how the Centre will be funded moving forward. The Centre receives a per student grant based on that student's needs. If that student leaves the Centre, then their funding leaves with them. One issue that arises is what happens if particular modifications have been made to the Centre for a child who then leaves.		
	 2.2 MHPS Finance Report: Dale tabled the MHPS latest Financial Reports and answered questions from the Board. Funds have been set aside for furniture replacement. Scott offered his expertise for tracking funding in October. 		
3. Principal's Reports Dale / Alison	3.1 ESC Report: Alison reported on the recent IPS Review and tabled the review report. The review was very positive and Alison feels it provides a good base for Self-Assessment.		
	Alison noted that the Board's input into the Centre's Business Plan would be critical. Operational Plans will then prepared annually, to mirror the process adopted in the Primary School. After discussion, it was decided that the Board would look to incorporate the Centre into a Vision statement that could apply across the campus. It was also noted that the Primary School's next Business plan needs to include a specific reference to the Cluster to formalise the interaction between the Centre and the Primary School.		

3. Principal's Reports

3.2 MHPS Report:

Dale updated the Board about the following:

Dale / Alison

IPS Review

Dale tabled the report and Alex noted that it was a glowing review. MJ acknowledged Dale and the leadership team for their hard work before and during the review process.

Business Plan

Work on the new Business Plan will start at the next Meeting. Feedback will be obtained from Liaison Parents, the P&C and other key stakeholders. A focus will be the Vision statement and the need to develop targets which can appear in the Operational Plan. The Business Plan will also need to contain a specific reference to the Cluster (ESC and MHPS) so as to ensure that the importance of this interaction is captured. Kimberley noted that the two schools have similar core values and that these could be reflected in a revised Vision statement. Alex felt that the Business Plans for the ESC and the MHPS could have several common sections reflecting a range of shared values. The Business Plan is due to be completed at the end of Term 1, 2015.

Reclassification timeline

Dale noted that student numbers at the PS make a the reclassification process inevitable. At this stage, this process could start in Term 1, 2015. At this stage a firm time

Building Update

Undercover area: on budget and on time and should be ready by the start of Term 4. Dale is looking into a arrangement with the contractor so as to provide a quality PA system and a water cooler at a lower price. Ms Eleni Evangel has advised she would like to visit the campus in Term 4 to inspect progress. A formal opening ceremony is planned for Term 1, 2015.

Friendship Garden & Pirate Park: this project will upgrade the area outside the ESC and the plans look great! Work to upgrade the Pirate Park could occur in the next holidays if funding available (\$14,000).

Master Plan

The Department of Education have completed a "master plan" for the campus which includes several option including an upgrade to the old PP building. At this stage, the plan is a concept and no funding or timeline has been advised. Dale will keep the Board informed about any developments.

Co-use of facilities proposal

Michael and Dale are meeting the Mayor of the City of Vincent along with Dept. of Education officials to discuss the possibility of shared use of facilities. Specifically, the PS using the Lesser Hall for a defined period for Year 6 classrooms. In return, the City of Vincent could access the undercover areas, Harbeck Resource Centre etc. UPDATE: Following the meeting, Michael has drafted a letter to the Mayor setting out the PS's proposal.

4. ICT Daniel Lawrence	4.1 ICT Tablet Program 2015 Daniel briefed the Board on the ICT program for 2015 and tabled a discussion paper. A summary of the points discussed appears below:		
	 Android platform chosen (price) and decision not to also use iPads as this would be confusing in classroom Online texts would be evaluated for classroom use and this would help offset the tablet cost to parents The planned roll out will start with Year 4's in consultation with Hub Teams Students will still use desktop computers so as to develop keyboard skills NAPLAN will be trialled on tablets and Desktops Tablets will augment the curriculum and time spent using tablets will be monitored under the plan Other schools in the area will be canvassed about their usage / policies Policy on cyber safety may need to be strengthened The tablets wont be able to connect to You Tube etc and a policy on appropriate Apps will be developed There is no additional funding for staff PD re tablet use and this will have to come from existing budget Technical support arrangements are being worked on The tablets can run PowerPoint and this will be used in the curriculum 		
5. Report Data Update Jane Gillies	5.1 Presentation on first semester data review from reports Jane Gillies presented Year 1-7 data to the Board and answered questions about how that data is used by teachers to improve the education experience for students. Jane advised that data is provided to teachers early in Term 1 and again in Term 3 so that student progress could be closely monitored. A moderation process is used so that results at our PS are compared to like schools to ensure that there is consistency. Individual results can be used to plan specific extension or remedial programs for students. Jane and Lorena are developing a reporting process for PP. Further updates will occur at subsequent Board meetings.		
6. Board Committee Updates Shari	6.1 Traffic Management Plan Dale and Shari met with traffic consultant, Chris Swideski. His report (which has been placed in Dropbox) will help guide management of traffic over the next four years. The City of Vincent will install a digital speed sign outside the school on Scarborough Beach Road.		

7. P&C Update Alex	 7.1 P&C Report: Alex reported on the following P&C initiatives: General meeting next Monday; Funding – redirect money saved from PA system for new undercover area; Recipe Book project is well underway and is looking amazing!; and Sausage Sizzles are to be conducted at the Sports Carnival and at Freedom Furniture as fundraisers.
8. Children and Young People Advisory Group	8.1 Children and Young People Advisory Group Alex advised that the new "Adventure" playground at Braithwaite Park is nearing completion. The playground is aimed at older children and should prove a huge hit.
9. Surveys / Policies	9.1 Survey topicAlex advised that the Term 3 survey topic would be bullying for Years 2/4 and 6.9.2 Policy Review Committee
AICA	A Board Committee will be established to identify and monitor policies applicable at the Campus. UPDATE: Michael has received nominations for the Committee and provided a written direction thereto.
10. General Business All	 10.1 General Business Kimberley would like the Board's role clarified for 2015 Business Plan end of Term 1 2015 Extra Board meeting before school starts 2015

Meeting closed: 2115h	Next Meetings: Wed 22 October 2014	Recorded by:	Date:
	Wed 3 December 2014	Approved by:	Date: