

<p>2. Principals' Finance Reports (cont'd)</p> <p><i>Alison Harman / Carol Selley</i></p>	<p>2.2 MHPS Financial Summary – 2016: Carol Selley tabled her financial summary. Carol advised that a lease has been signed for 64 computers using some of the Reserve funding. Cost centres are being asked to expend their funds and letters to this effect have been sent out. Scott Bywaters asked if MHPS received capital funding as part of its allocation. Carol replied in the affirmative yes and advised that this was managed by expenditure during the year and also by allocation of some funds to the various Reserve accounts.</p>	<p>2.2 Summary noted.</p>
<p>3. Principals' Reports</p> <p><i>Alison Harman / Carol Selley</i></p>	<p>3.1 ESC Report: Alison Harman tabled her report and emphasised several points. A student with challenging behaviours has moved to another school. Scott Bywaters asked about the departmental policy on challenging behaviours. Alison advised that the Department is currently reviewing this policy with more detail to follow. Scott also asked about the impact of the ESC not having the space to have a separate sensory deprivation area. Alison said this meant that the ESC cannot accept children with very serious behavioural issues that require such an area. Alison has accepted enrolments for the Early Intervention program for 2017. An upgrade is planned for the Admin. Area and kitchen and this work would occur soon. Alex Castle asked that OSCA be made aware of any work involving removing toxic substances including, but not limited to, asbestos. Finally, Alison tabled the 2017 ESC Calendar which the Board endorsed.</p> <p>3.2 MHPS Report: Carol Selley tabled her report. Scott Bywaters asked Carol about the responses to the Staff review and whether staff feedback would be related back to the Strategic Plan. Carol answered in the affirmative and briefed the Board about how this would occur. A Planning / Review meeting will be held at the start of Term 4 and each Curriculum Leader will make a presentation so that the Leadership team can shape priorities for 2017. Carol raised the issue of groups/businesses approaching MHPS seeking advertising opportunities in the School Newsletter. Alex Castle noted that this issue had been discussed at the P&C on several occasions. After discussion, it was agreed that the Board would endorse a "no advertising" policy with respect to the School Newsletter. Businesses who approach the school will instead be directed to the Mount Hawthorn Hub.</p> <p>Carol noted that student numbers for 2017 were likely to be: K: 119; PP: 112; Yr 1: 115; Yr 2: 119; Yr 3: 104; Yr 4: 100; Yr 5: 100; and Yr 6: 85. This totals 854, with 735 students on campus and the rest at Margaret Kindergarten.</p>	<p>3.1 Report noted.</p> <p>3.2 Report noted.</p>
<p>4. STEM Brief</p> <p><i>Jennifer Townsend</i></p>	<p>4. STEM Presentation: Jennifer Townsend gave the Board an excellent brief on the STEM (Science, Technology, Engineering and Mathematics) which is now often referred to as "STEAM" (with the extra "A" standing for Arts and aesthetics). Jennifer noted that MHPS are one of only 70 STEM schools in WA and that MHPS is also a STEM Teacher Development School. This area of the curriculum is being highlighted as a crucial aspect of Australia's future.</p>	<p>4. Presentation noted with thanks.</p>

<p>5. Pre-primary build <i>Eleni Evangel, MLA</i></p>	<p>5. Update on Pre-primary build: Eleni Evangel, MLA (Member for Perth) attended the Board meeting. Eleni noted that a feasibility study conducted early in 2016 by the Department of Education had identified the most suitable location and design for a replacement of the existing 2-classroom PP centre on the Scarborough Beach Road frontage of the campus (ie: a 2 storey, 8 classroom build on the existing structure). Michael Jenkin noted that on 23 May 2106 he has been advised that the build: <i>"would appear in next year's budget"</i>. However, advice from the Minister's office on 30 Jun 16 was: <i>"A feasibility study to provide additional permanent classrooms on the school site has been completed. The proposal involves the construction of three early childhood learning areas on the ground floor and four general learning areas on the first floor. This feasibility study will form the basis for planning and will be considered in future capital works programs."</i></p> <p>Eleni said that although she could not give any firm undertakings, she would do everything she could to have the build considered as part of the mid-year review currently underway – with a view to have it included in the December 2016 Budget Update.</p>	<p>5. Eleni Evangel's update noted. Michael to write to Eleni emphasising the urgent need for the build.</p>
<p>6. Business Plan Monitoring Tool <i>Scott Bywaters</i></p>	<p>6. Business Plan Monitoring Tool: Scott Bywaters briefed the Board on the monitoring tool that had been developed following input and discussion between himself and former Board member Kimberley Mann. Scott explained the background to the tool, noting that it had arisen following the IPS review. Scott explained how the tool worked and noted that it enabled actions to be given specific completion dates which can then be monitored. A comment can be entered against the actions to explain the progress that is being made.</p> <p>Carol Selley said that she had used the tool and found quite user-friendly. However, Carol noted that some actions will be difficult to monitor because of their ongoing nature. Kaye Ward and Elisha Vearing offered some suggestions about how certain action descriptors could be enhanced.</p> <p>Alison Harman and Alex Castle noted that the monitoring tool was not intended to be an operational tool. Scott wholeheartedly agreed and said that Carol should feel free to amend the descriptors to ensure that the tool was doing the job it was intended for. The tool will be further enhanced as it continues to be used.</p> <p>Lorena Rock noted that the IPS review had acknowledged the school's self assessment structures. It seems clear that the monitoring tool will further assist this process. Alison commented that the tool provides a very useful overview which will be useful for the Board. The Board thanked Scott and Kimberley for their excellent work on this important project.</p> <p>As Scott noted, the key to success is to: "Plan the work and work the Plan".</p>	<p>6. Brief noted. The Board expressed its thanks to Scott and Kimberley Mann for their outstanding work on the Tool.</p>

<p>7. P&C Update</p> <p><i>Alex Castle</i></p>	<p>7 P&C Update: Alex Castle briefed the Board on recent P&C activities. The Canteen upgrade will occur in the 2016/17 Summer holidays. A Disco and Lap-a-thon are coming up. "QKR_ - an app that allows online ordering of uniforms has been launched and is proving popular. The P&C is seeking a Fair Coordinator for 2017. The Grounds Committee has put together a "Visioning Plan" which includes the issue of staff parking. Carol Selley confirmed that she has written to the Department about the issue of leasing the car yard on Scarborough Beach Road. P&C has prepared a draft policy on service of alcohol at P&C functions. The overriding rule is the sale/consumption of alcohol is at the Principal's absolute discretion. The Board will wait for further updates.</p>	<p>7. Update noted.</p>
<p>8. General Business</p> <p><i>All</i></p>	<p>8.1 Homework Policy: Carol Selley tabled the Homework Framework developed by Jane Gillies. This will provide guidance to teachers and parents / guardians. When parents take children out of school during term time, it is not practicable for teachers to provide parents with "homework packages" to be provided. Scott Bywaters asked about Principle 7 of the Framework which he thought seemed too generic. Carol will review the wording of this principle with Jane.</p> <p>8.2 School Development Days 2017: Carol Selley tabled a calendar showing the proposed School Development dates for 2017. The Board endorsed the dates in the Calendar.</p> <p>8.3 Fundraising Guidelines: Carol tabled a document entitled "Guidelines for Fundraising at school" which will guide fundraising efforts going forward. The guidelines had been developed in response to concerns expressed by several parents about the appropriateness of the organisation behind the "Love in a Shoebox" charity initiative. After discussion, the Guidelines were endorsed by the Board.</p> <p>8.4 Survey re Bullying: Alex Castle asked whether MHPS planned to survey children again this year. Carol Selley said this would occur at the beginning of Term 4.</p> <p>8.5 Board vacancy: Carol Selley will place a notice in the next School Newsletter seeking nominations for the parent vacancy that has arisen following the resignation of Kimberley Mann.</p>	<p>8.1 Framework noted.</p> <p>8.2 Calendar noted and endorsed.</p> <p>8.3 Guidelines noted and endorsed.</p> <p>8.4 Bullying Survey to be conducted at the start of Term 4.</p> <p>8.5 Noted.</p>

Meeting closed: 2110 h.

Next Meeting: 02 November 2016