

Mt Hawthorn P& C Association Inc.

GENERAL MEETING MINUTES

Harbeck Centre – 7:00pm, Monday, 9 September 2015

Present: *See attendance list*

1. Welcome/Apologies

Tim opened the meeting at 07:40 and welcomed everyone

Apologies:

2. Minutes of previous meeting

It was moved by Vicki and seconded by Alex that the minutes of the previous be accepted as true and correct.

Carried without dissent

3. Business arising

- Ex gratia payment sorted out for Celia

4. Correspondence

In:
Nil

Out:
Mt Hawthorn IGA
Floreat Football Club
Celia Hadgraft

5. Treasurer's report – Rachelle Rose

Cash Balance

Commonwealth Bank (all accounts)
Cash balance \$112,531

	Year to Date Results	Sales (Year To Date)
Uniform shop	\$6,143	\$43,973
Canteen	\$1,098	\$66,072

Uniform stock on hand = \$36,644

\$4,285 income for fair stalls received and \$2,670 spent to date
August disco profit = \$4,105
Athletics cupcake stall profit = \$1,400

Holding Accounts

\$ 3,058 is still held for the band camp organisers

\$ 2,929 is held for netball

\$ 530 is held for the Year 6 camp

\$ 850 for footy tipping

\$ 7,367 total

Available Cash

Out of the funds in the bank, the following have been provisioned:

Undercover area	\$ 20,000
Canteen renewal fund	\$ 4,000
Playground renewal fund	\$ 4,000
Tiger turf renewal fund	\$ 5,000
Ed Support friendship garden	\$ 3,000
P&C friendship garden	\$ 16,000
Operating cash	\$ 20,000
Music stands	\$ 1,500
Year 6 yearbook	\$ 1,000
Trade creditors & tax withheld	\$ 12,885
Holding accounts	\$ 7,367
Total Committed	\$ 94,752

Available Funds \$17,779

Discussion on putting some funds aside for replacement of electronic whiteboards and other IT equipment. Dale to provide the IT future plan and other needs for October meeting.

Other discussion on what to spend the excess funds on.

6. School and committee reports

6.1 School Ed Support Centre

Key issues:

- No report

6.2 Safety House

Key issues:

- Discussion around skateboarding at school after hours

6.3 Uniform

Key issues:

- No dramas
- Some price rises next term given Australian dollar decline

6.4 Grants

Key issues:

- No issues to report

6.5 Grounds

Key issues:

- Friendship happening before the fair (starting just after school holidays)

- Friendship garden artwork starting with the kids

6.6 Fundraising

Key issues:

- Dale suggested looking at next year having each year level run each of the events (eg Year 1 – disco, Year 6 sundowner welcome). Similar is done at Subiaco Primary. Much agreement and ideas
- Action: Organise some event dates for 2016 and match Years to each
- Footy tipping has finished: J Thompson winner winner. Some changes possible for next year such as lower entry / prizes etc. JT has offered to run it next year.

6.7 Fair

Key issues:

- Everything going well
- 36 external stalls
- City of Vincent have offered \$2k
- Bumper stickers out next week
- No real issues

6.8 Canteen

Key issues:

- Good financial position with a good number of volunteers
- Looking at future needs for the kitchen – oven on its last legs & pie warmer dead. Quote \$4k + installation
Agreed to do this now
- Getting quotes on replacing the security bars with a replacement roller door
- Agreed to have all costs ready for October meeting so that the work can happen over Christmas
- Sarah has asked for an eftpos/pay wave machine – would cost about \$30/month. Agreed to do.

6.9 Communication

Key issues:

- No report

6.10 School Board

Key issues:

- No report

7. Principal's report

Success for all students

- Continued focus on Vocabulary, Reading and Maths
- Analysis of Report Data
- 2015 NAPLAN analysis
- Implementation of the one to one tablet program (Year 5)
- Perseverance and working to best of their ability

Distinctive Schools

- Burswood – Choir and Orchestra
- Band Camp – Band competition
- Athletics Carnival – P&C Cup Cake stall
- Year 6 Speak – Up Awards

A Capable and Responsive Organisation

2016 anticipated enrolments

K	PP	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6
113	117	121	110	105	107	87	87
6	5	5	4	4	4	3	3

As at August possible structures

- Extra Year 4 Class
- A decision on the final structure around Year 2 and 3 will be made later in the year
- The timeline will be end of third term for staffing.

Community / Student Survey

National Schools Opinion Survey was completed by students (Year 4 and 5), parents (155) and staff with a snapshot attached. Information was presented to the School Board on Wednesday, 19 August and reviewed against previous surveys. Overall the survey demonstrated a high approval rate, which was comparable the survey conducted two years ago.

Tablet Survey

The one to one tablet trial with tablets being used to support the program commenced this term with a take –up from most families. There has been positive feedback by students and staff involved with training for staff ongoing.

A survey will be sent home to Year 5 parents for their feedback about the implementation and a decision will be made on continuing the program for Year 5 students in 2016. The current cohort involved in the trial will use existing tablets in 2016.

Facilities

Confirmation that two additional transportable classrooms will be installed for the start of the 2016 school year. Location to be determined with Dept of Education.

A playground audit of the nature based gardens and existing playgrounds has been conducted, with minor recommendations of the older play equipment.

This work has been completed through faults management.

An order has been sent through to Deep Green Landscaping to complete the Friendship Garden and they have confirmed it will be completed prior to the Fair.

Resourcing

Additional Funding Allocation August 2015

Cost Centre		What	Request	Salary Request
			\$ 59,820	\$ 20,180
D5405	T&E	STEMS	\$ 4,000	\$ 2,080
D1005	Admin	Relief Teacher App	\$ 2,200	

TBA	Student Testing	Best Performance - NAPLAN analysis	\$ 2,500	
D2510	Furniture/Fittings	Year 4 class 2016	\$ 15,000	
D1505	Grounds	Friendship Garden	\$ 8,000	
D1525	Gardening Equ	Gardening Equipment	\$ 3,000	
	PL ICT	Tablets		\$ 2,600
	PL Maths	Curriculum Planning		\$ 5,200
D1505	Grounds	Mulch/ Turf replacement	\$ 2,000	
D6010	Kindergarten	Outdoor Play	\$ 4,500	
	Kindergarten	Connectivity ICT	\$ 5,000	
D5605	Physical Education	Request	\$ 1,000	
D3405	Library	Request	\$ 2,000	
D5705	Art	Fair Request	\$ 2,000	
D2705	PL Curriculum	On line PL modules		\$ 10,300
N1965	General Reserve Acct	Tiger turf	\$ 5,000	
	ICT Maintenance	EWB Globes	\$ 3,000	
D5505	LOTE	Dictionaries	\$ 620	

Possible Direction P&C Fundraising 2016

I would like to commence succession planning for the P&C for 2016 with the following areas for discussion;

- Meeting Structures
- Year levels focus on community events and fundraising such as the model used by Subiaco Primary.

Dale will be off for Long Service Leave - 4th December

8. General business

8.1 Discussion regarding the junior boys toilets – in Dale's capable hands

9. Next meeting: 26 October 2015

Meeting closed: 09: 15

G. Gleeson

HON SECRETARY

14 September 2015